



Notice No: 05/2023
17 Apr 2023

Traders and Declaring Agents

Dear Sir/Madam

DOWNTIME FOR ELECTRONIC EXCHANGE OF ASEAN TRADE IN GOODS AGREEMENT (ATIGA) FORM D VIA THE ASEAN SINGLE WINDOW (ASW)

With reference to Circular No. 06/2023 dated 10 Apr 2023 on the change in Singapore's backend system for the ASW Singapore Gateway and the updated procedures for electronic exchange of ATIGA Form D via the ASW, we wish to inform you that Singapore Customs will be performing new software installation work on the ASW Singapore Gateway on the following dates and times.

Date and Time	Duration
From 21 Apr 2023 (Friday) @ 6 p.m. to 24 Apr 2023 (Monday) @ 12.00 p.m.	66 hrs

2 During the abovementioned period, the ASW Singapore Gateway **will be shut down**. This will affect the electronic transmission of ATIGA Form Ds via ASW from Singapore to importing ASEAN Member States (AMS) as well as the receipt of ATIGA Form Ds via ASW from the exporting AMS to Singapore. As such, neither you can transmit any ATIGA e-Form D to the Customs authority of the importing AMS nor your business partners in the other AMS can transmit any ATIGA e-Form D to Singapore Customs when the ASW Singapore Gateway is down. Please transmit your ATIGA e-Form Ds before/after the scheduled downtime.

3 You may wish to take note that live operation of the ASW Singapore Gateway will resume on **24 Apr 2023 (Monday) 12.00 p.m.** with a new backend system installed for electronic transmission and receipt of ATIGA e-Form Ds. You could then electronically transmit ATIGA Form Ds via the ASW to the Customs Authorities in the other nine AMS and your business partners in the other exporting AMS could transmit ATIGA e-Form Ds to Singapore Customs. On the procedure of the Electronic Transmission of ATIGA e-Form D on the new backend system, you may wish to refer to Circular No. 06/2023 dated 10 Apr 2023 which is available on the Singapore Customs' website at www.customs.gov.sg.

4 Please bring the contents of this Notice to the attention of your staff. We encourage you to plan and transmit the corresponding Form Ds electronically via the ASW before/after the downtime, to minimise disruptions to your business operations. We apologise for any inconvenience caused.

5 In view of the updated procedures for electronic exchange of ATIGA Form D via ASW, Customs will be organising two free webinars on the updated procedures on 19 Apr 2023 (Wed) and 24 Apr 2023 (Mon) via Zoom. The topics covered on both days are similar and hence, you or your staff only need to attend one session. For details on both webinars, you may wish to refer to Annex A.

6 You may contact us at customs_roo@customs.gov.sg if you require further clarifications.

Yours faithfully

Jeff Wan
Head Tariffs & Trade Services Branch
for Director-General of Customs
Singapore Customs

(This is a computer-generated circular. No signature is required.)

We hope that this circular has been written in a way that is clear to you. If not, please let us have suggestions on how to improve this circular at customs_roo@customs.gov.sg.

ADMINISTRATIVE DETAILS FOR WEBINAR

Administrative Details (Session 1)		
Date & Time	19 Apr 2023 (Wed): 2.30 p.m. (Admission to Zoom starts at 2.15 p.m.)	
		Please log in at least 15 mins before the session.
What to Prepare	You will need an internet enabled device and we will advise that you read the materials before attending the session. The materials can be found in this link .	
Things to Note	<ol style="list-style-type: none"> 1. Switch on your video camera during the session. 2. Ensure your mic is mute, and switch on your mic only during the Q&A segment. 3. Enter your name followed by your company name upon login, so that we can identify you. 	
Login Details	Day	Conference Link/ Meeting ID
	19 Apr 2023	Admission Time: 19 Apr 2023 02:15 PM (The session will start at 02:30 PM) When you use your internet browser (laptop), you can either visit www.zoom.us or download the zoom app on your device to join the Zoom meeting. Topic: Webinar for Electronic Exchange of ATIGA e-Form D via ASW Time: From 02:15 PM onwards Join Zoom Meeting Link Meeting ID: 997 7604 2195 Passcode: 975798

Administrative Details (Session 2)		
Date & Time	24 Apr 2023 (Mon): 9.30 a.m. (Admission to Zoom starts at 9.15 a.m.)	
		Please log in at least 15 mins before the session.
What to Prepare	You will need an internet enabled device and we will advise that you read the materials before attending the session. The materials can be found in this link .	
Things to Note	<ol style="list-style-type: none"> 1. Switch on your video camera during the session. 2. Ensure your mic is mute, and switch on your mic only during the Q&A segment. 3. Enter your name followed by your company name upon login, so that we can identify you. 	
Login Details	Day	Conference Link/ Meeting ID
	24 Apr 2023	Admission Time: 24 Apr 2023 09:15 AM (The session will start at 09:30 AM) When you use your internet browser (laptop), you can either visit www.zoom.us or download the zoom app on your device to join the Zoom meeting. Topic: Webinar for Electronic Exchange of ATIGA e-Form D via ASW Time: From 09:15 AM onwards Join Zoom Meeting Link Meeting ID: 922 1651 9300 Passcode: 291158